

PROCEDURES: HOW TO BE A FAFICS MEMBER



1

DESIRE AMONG RETIREES TO GET TOGETHER OR ORGANIZE

Some start informally as a social group, then decide to organize an Association, open to all former UN staff, local and international

2

MEETING ORGANIZATIONAL PREREQUISITES

This can include several sub-steps like developing statutes, registering with local authorities, calling for a General Assembly etc.

3

CONTACTING FAFICS

This can be a letter to the FAFICS President, who can provide additional info and facilitate links to UNJSPF re contacting other retirees from the country

4

ALIGNING WITH FAFICS STATUTES/ RULES OF PROCEDURES

FAFICS can provide sample/models of statutes, clarify membership criteria, fees, and need for annual meetings

5

FORMAL ESTABLISHMENT OF THE ASSOCIATION AND SUBMISSION TO FAFICS

Once, Association is set up based on criteria, submit formal request for admission to the Federation

6

SECRETARY TO CONFIRM IF FAFICS STATUTES MET

If so, FAFICS confirms with the FAFICS President and sends an official response to the Association on next steps

7

PRESENTATION TO THE COUNCIL FOR ADMISSION